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To the parents of first graders  
and other newcomers

Basel, June 2015

### **Deposit for borrowing at the GM media library („Mediothek“)**

Dear parents, Dear legal guardians

On behalf of the school administration our media librarian manages a library account for each student at the Gymnasium am Münsterplatz. This is standard procedure at all schools in Basel-Stadt. The media account system was introduced due to massive media losses in recent years. Upon school entry GM students receive a media library card, which is required to borrow study materials and other available media (laptops etc.).

Upon school admission the students pay a deposit of CHF 100.- for the use of these media. The deposit will be refunded to students at the end of their school career at the GM, provided that all borrowed items have been returned undamaged. We kindly ask you to pay the deposit no later than September 30, 2015. Please indicate surname, first name and class of your child when making the deposit. For reimbursement when leaving school please submit the refund form, which you can obtain on our GM website (<https://secure.edubs.ch/schulen/GM/kontakte/mediothek>) in the entrance hall of the secretary's office or directly from our librarian.

Kind regards

Karin Ricklin  
Deputy head

Enclosure:  
Deposit slip